

COURSE DESCRIPTION 2017-2018

Course: Functional Maths Entry Level 3	Awarding body: OCR
Tutor:	Duration: 16 weeks – 1 day per week

Course summary/aims:	You will develop the knowledge and skills of addition, subtraction and multiplying two-figure numbers by numbers up to 9. You will start to work with different units of measurement and perform simple calculations with money, weight and distance. You will also learn to lay-out and calculate division problems. Helps progression to Functional Maths at Level 1
Course objectives:	<ol style="list-style-type: none"> 1. Understand and use number confidently up to 1000 2. Understand and use fraction and their equivalents, and understand decimals in context up to 2 decimal places 3. Read, measure and record time to the nearest 5 minutes using am/pm 4. Understand and use metric measures of length, weight and capacity 5. Extract and interpret information from lists, diagrams, pictograms and bar charts
Course content:	This course enables you to develop your proficiency in many areas of mathematics including numbers up to 1000, decimals, fractions and charts. We look at the applications of basic maths in everyday situations.
Teaching and learning methods:	The course will be run in a friendly and supportive way. We will learn skills together with the tutor demonstrating and talking through problems. Learners will then do some practice until they are happy that they have mastered the skill. There will also be the need to do practice exercises between the sessions.
Course level/entry requirements:	Learners need to do a short initial assessment to make sure that they are on the right starting point. This course is designed for students who are almost ready for Level 1 but may need to brush up on some of their Maths skills
How progress is checked during course:	Regular quizzes and homework will be marked every week. There will also be informal checks during the session. If a learner has a difficulty with a particular element, further revision tasks will be available.

Extra study or practice required at home?	Yes –homework will be set each week and this forms a vital part of the course.
Formal course accreditation? If yes, how is the course assessed?	Yes – assessed formally through portfolio work
Materials you will need to bring to the course:	Pen and file paper or note book
What can I do next?	Progression to Level 1 Function Skills.

Information, Advice and Guidance sessions are available on request (it is best to make an appointment).

If you feel you may need some support eg. with English, Maths or ICT, please ask.

To get in touch, please call your local CLIP Learning Centre (see below) or email info@cliplearning.com

CLIP Learning Centres

Market Rasen Learning Centre
8 Queen Street
Market Rasen
LN8 3EH
01673 843489

Gainsborough Learning Centre
142 Bridge Street
Gainsborough
DN21 1LP
01427 677377

Mablethorpe Learning Centre
Seacroft Road
Mablethorpe
LN12 2DT
01507 473325